

IMS



Safety Solutions

Let us help you make your workplace a safe one



Management & Governance



Safety Mapping & Audit



Training & Competence



Human Factors & Behaviour



Emergency Management & Response



Technical Writing



Risk Assessment



Site Safety Systems



Specialist Services



Solutions & Consumables



Management & Governance

IMS provides expert advice in the areas of management systems and governance when it comes to safety management.

Our management systems comply with ISO standards and have been designed to allow all employees easy access and use of the system and its documentation.

Our unique system allows the integration of safety, quality, environmental and training procedures in one management system.

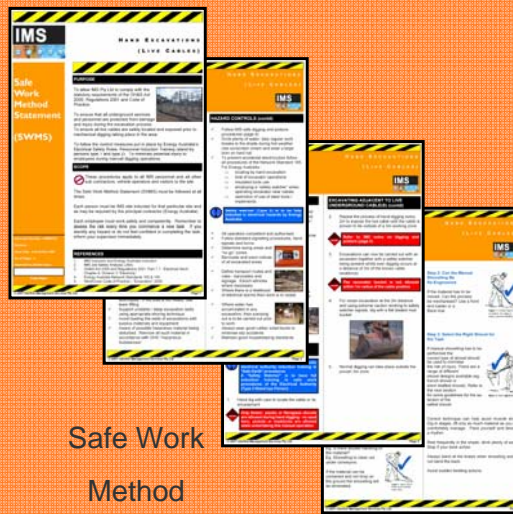
This system is user friendly, is easy to read and allows communication to all levels throughout your organisation. The documentation is written in plain english and assists the workplace with employees who may have literacy challenges.



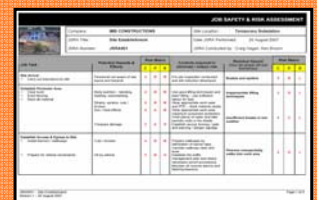
Policy



Standard Operating Procedures



Safe Work Method Statements



JSRA



Forms & Registers

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Safety Mapping & Audit

IMS provides a comprehensive mapping and audit service for your safety compliance.

Our safety audit profile will establish your organisation's current status when it comes to compliance and implementation.

Our audit will provide a gap analysis for your organisation which will provide a benchmark for developing your implementation strategy. This will allow you to demonstrate your legislative compliance.

Our audit process involves interviews with key personnel across all levels of your business and identifies the employees level of understanding and commitment to the safety management system.

Results from the audit will establish whether the information exists in the workplace and how far down the organisation training and implementation has occurred.

IMS can also conduct annual safety surveys to monitor the ongoing implementation of your safety management system and provide feedback from staff on key OHS matters.

This will provide further evidence of consultative compliance in the workplace as per the legislation.



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Example of a site safety map



Training & Competence

Training and competence is a foundation principle in any organisation when it comes to compliance with OHS legislation.

Many organisations think that a sign-off sheet covers the training and competence clause in the legislation. Unfortunately this is far from the truth and is why IMS works closely with organisations to identify the skill sets and competencies required for operational tasks in the workplace.

IMS also provides strategic advice on training management systems and assists in the supply and delivery of training.

IMS is a nationally accredited training organisation and provides a range of accredited, non accredited and WorkCover training courses.

Key safety training courses provided by IMS are:

- ✓ NSW Construction Induction
- ✓ OHS Consultation Training Course
- ✓ Risk Management for Supervisors
- ✓ Emergency Response in the Workplace
- ✓ Manual handling
- ✓ Writing Safe Work Method Statements

For details on our full range of training courses available and course descriptors please visit our website at www.imsgroup.info



Contact our staff on **02 4954 0022**
for assistance with any training
related issues

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Human Factors & Behaviour

Human factors and behaviour are the key to a successful safety management system and its performance in the workplace.

IMS has developed a system of assessing human factors from recruitment to risk assessment in the workplace, monitoring behaviour at work, coaching and modifying behaviour and managing poor behaviour at work.

Our system also identifies if the safety behaviour is related to systems, communication, environment, competence, R&M or capital / equipment purchases.

This unique model allows your organisation to manage the key components in effective safety management and assists in reducing complacency at work.



Emergency Management & Response

Emergency response and management is key to any organisation. IMS can assist in the review of the company emergency response system and the training required to support the management of an ERS.

ERS services we can assist with:

- ✓ Emergency Response Plans
- ✓ Evacuation Maps
- ✓ First Aid and Fire training
- ✓ Practice drills and response behaviour

IMS have trained staff with fire, medical and environmental response capability so you can be sure that the most professional services are being delivered.

IMS also have trained security and anti-terrorism experts that can assess and produce site security plans.

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Risk Assessment

IMS has trained staff to conduct risk assessments and hazard audits in your workplace. This will help you to identify and assess hazards within your business and provide you with a range of options for effective risk elimination and control.

We can help you with WorkCover licensing and compliance with other regulated risk controls.

Advice is available on implementing permit-to-work programs and safe systems of work for maintenance and contractors, including isolation of energy (lock out and tag out).

Hazard identification and risk assessment services are available for all workplaces' regardless of size and operations.



Technical Writing

IMS develops technical documentation and training manuals for an extensive range of clients in the mining, manufacturing, transport and construction industries.

Under the legislation all employers shall ensure that all employees have been trained and are competent in performing workplace tasks and operating workplace equipment.

We have written material on equipment from nail guns to drag lines. No subject is too small or too large for IMS to manage.

If you cannot find training or instruction material to train and assess your staff then give us a call and we can give you a professional assessment.



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Site Safety Systems

IMS develop, audit and manage site safety systems for our clients.

We develop induction programs and provide professional industry trainers to run the induction programs and assess competence prior to personnel entering the workplace.

Our staff also monitor on site safety management systems and provide support for behavioural observations in the workplace.

IMS can collate and report on site statistical data to assist site management in monitoring safety performance and thus reducing the potential for injury.

Our TAKE5 program has been successful in assisting our clients to enhance their workers level of diligence and minimise injury at work.



Specialist Services

At times organisations may need to access our specialised services to solve critical issues in the workplace.

We have a number of project partners and associates that provide services in the areas of:

- ✓ Self insurer audits and management systems
- ✓ Violence in the workplace
- ✓ Armed robbery
- ✓ Private investigations
- ✓ Covert security monitoring
- ✓ Deposition services
- ✓ Fatality / major incident investigations

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Solutions & Consumables

SAFE1 is a division of IMS that was developed on request from our national clients. After working with our services in the area of consulting and training our clients asked us to become a one stop shop for safety and provide them with the full range of safety products and consumables.

Today SAFE1 provides products and services both on a domestic and international basis. We have worked in a number of major industries providing solutions including working with the Australian Navy in providing safety solutions for vessels at sea.

Please visit our e-shop to see the range of products and services that we provide. Go to www.safe1.com.au and have a browse.

It's free to look and you will find it a great reference site to gain knowledge on products and solutions.

Join the members group and get up to date information on the latest safety news.

Here are some of our suppliers that you may know:



WORKSENSE



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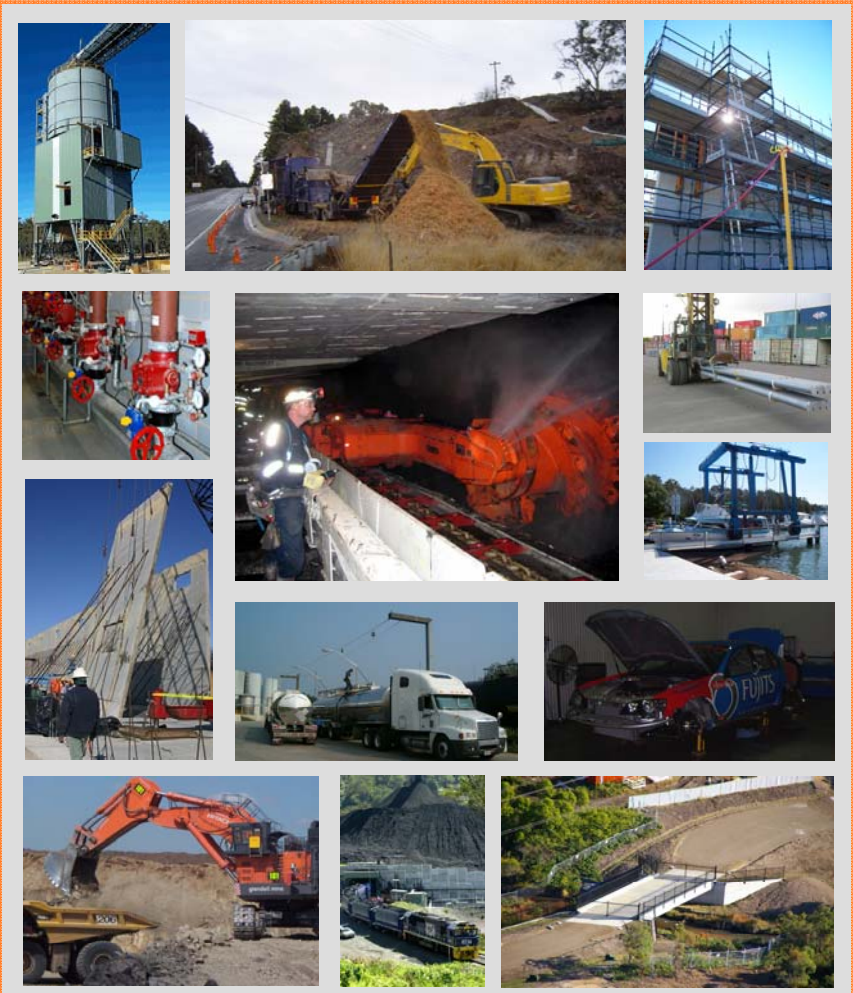


Tools for performance improvement & safe working environment

Like no other organisation in Australia, IMS is a leader in providing safety advice, training and workplace solutions.

We are the only organisation that can provide this comprehensive range of services to our clients. This means our clients benefit from our broad range of expertise with a single supplier arrangement. This saves you extensive financial costs in resources, time & administration.

Some of our projects we have partnered our clients with in safety and consulting services are:



If you think you could benefit from the same services accessed by these major companies then do not hesitate to give us a call. Contact our office today on 02 4954 0022 to see how we can give you the tools you need to make your workplace a safe one.

Let us help you make your workplace a safe one



Our team of
dedicated &
experienced
staff

Our team at IMS is exceptional with our staff possessing experience across most industries and workplaces. This means unlike other organisations we can provide our clients with a diverse range of safety and industry knowledge based on actual experiences.



Our team consists of principal consultants, product specialists, associates and support staff.

All of these members have had extensive training in their area of responsibility.

Our staff have experience with a broad range of safety programs such as

- DuPont
- NSCA
- NOSA
- HSE
- Stepsafe,
- Bluecard
- TAKE5

Our team members have also worked in key safety management positions with industry experience in the areas of mining, materials handling, waterfront operations, heavy industry, building and construction, transport and warehousing, manufacturing and regulatory bodies.

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